

GoldCoast Pediatric Therapy

On behalf of Gold Coast Pediatric Therapy, I would like to thank you for the opportunity of working with your child. In an effort to ensure that each patient and family member has a happy, healthy and safe experience while receiving therapy services, I kindly ask that you take note of the following:

- Patients should wear clothing that is comfortable and suitable for the therapy in which they are participating.
- Parents/caregivers must remain on the premises during all treatment sessions.
- Siblings and other children must be attended at all times AND must wait in the waiting area.
- Please do not bring food or drink into the treatment area.
- Please wear socks when walking/stepping onto our treatment mats. **No shoes or barefeet are allowed.**
- Please restrict cell phone use to the waiting area.

Please take careful note of our cancellation policy:

- Please do not bring your child for treatment if he/she has a cold, rash, diarrhea or other symptoms of illness. **If you child has a fever, he/she must be fever-free, without the use of over the counter medications (i.e. Tylenol, Motrin, Advil) for at least 24 hours prior to resuming therapy.**
- If a child's sibling is ill, please do not bring him/her to the treatment session.
- Cancellation of your scheduled appointment is required by 4:00pm prior to the day of the appointment.
- If you child becomes ill the morning of his/her appointment, please make every effort to contact us as soon as possible.
- If you are late for your scheduled appointment, it cannot be guaranteed that you will receive your entire treatment.

The payment policy for therapy services are as follows:

- Initial evaluations are \$300. Initial evaluations include a one-hour therapy visit with standardized testing, a complete narrative evaluation, and a 30-minute phone conference to discuss the results and plan of care. Copies of evaluation reports may be provided at the written request of the parents and/or caregivers.
- Gold Coast Pediatric Therapy provides 45-minute sessions at the rate of \$90/session.
- Appointments for custom splinting are time-based, depending on the extent of the splint fabrication.
- Payment is due at the time of service. Payment is accepted in the form of cash, check or credit card.
- Completed CMS 1500 forms for insurance reimbursement will be provided on a monthly basis. It is the parent/caregivers responsibility to submit these forms to your insurance company.

Please sign below to state that you have been provided with information regarding the policies of Gold Coast Pediatric Therapy. You will be provided with a copy of this statement for your records.

Signature of Parent/Caregiver

Date

Thank you for your time and attention to these matters.
Sincerely,

Jennifer P. Lewin, OTR/L